DEPARTMENT OF BIOSTATISTICS
VANDERBILT UNIVERSITY

New Faculty Appointment Checklist

Faculty Name: _____
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COMPLETED	TASK	DEPT REP
aaaaaaaa"	Cuuki po gpv'qh'qhhkeg''rqecvkqp0'	NFU"
aaaaaaaaa"	Hqty ctf ''qhhgt''ceegr vcpeg''cpf ''QHC''cr r qkpvo gpv'eqphkto cvkqp''rgwgt''q" "*Y L+']eqpvckpu'ucract{ 'kphqto cvkqp_0'	CE"
aaaaaaaaa"	Tgswguv'egpvgt''pwo dgr ''htqo ''Dwf i gv'O cpai gr ''*FD+0' Qpeg''egpvgr ''pwo dgr ''kuuwgf.''r tkpv'pgy ''egpvgr ''kukvkpi ''hqr ''Cf o kp''dkpf gr0'	CE
aaaaaaaaa"	Ugpf ''go ckrl'q''f gr v'qhhkeg''ugv'wr ''eqqrf kpcvqr''*LD+.''ee''KV''*F R'(" ''ED+'y kj ''hwrr'ngi crl'pco g''*kpenwf kpi ''o kf f ng+''cpf ''uvctr'f cvg0''X/P gv'pwo dgr ''y km''dg''tgswguvgf ''cu'r ctv'qh'vj g''uvcpf ctr ''qhhkeg''ugv'wr 0''Rtqxkf g'r tkpvgf ''UU%''F QD''y j gp''pggf gf ''ö''gpuwtg''j ku'r tkpvgf ''kphq''ku'tgwrtpgf ''q''CE''r quv'ugv'wr 0' Kps wktg''kh'pgy ''j ktg''j cu'eTC''Eqo o qpu'P co g0''Kf'uq..''cum'vj g{ ''co gpf ''eqpvcev'kphqto cvkqp''q'qwt''eqpvcev'kphqto cvkqp0"	
aaaaaaaaa"	Cff ''öY GNEQO Gö''P co g''(''Vkvrg''q''vj g''f gr ctvo gpv'ecrgpf ctl'cu'cp''wpvo gf ''gxgpv0'	CEILD"
aaaaaaaaa"	Cttcpi g''hqr''Dgpghkvu'Qtkgpvcvkqp0''I q''q''J T''Dgpghkvu'cpf ''tgxkgy ''f cvgu.''ugrgcv'oquguv'f cvg''q'' uvctr0''Uwdo kv'kphqto cvkqp''qp''dgj crl'qh'pgy ''hcewrl'o go dgr''cpf ''cy ckl'eqphkto kpi ''go ckrl'j cv'vj g'' tgswguv'y cs'i cpvgf ''hqr''vj g''f cvg''ur gekhkgf 0' FCVG<""""""""""""""""""VKO G<"	CE"
aaaaaaaaa"	Cttcpi g''hqr''Qeewrcvkqpcrl'J gcrj ''uetggpkpi 0''I q''q''Qeewrcvkqpcrl'J gcrj ''y gdukg''cpf ''tgxkgy '' kphqto cvkqp='ecrrl'qr''go ckrl'hqr''cr r qkpvo gpv0' FCVG<""""""""""""""""""VKO G<"	CE"
aaaaaaaaa"	Rtgr ctg''r gtuqpcrl{ gf ''ecrgpf ctl'y kj ''gxgpvu'hqr''vj g''hktuv'o qpj ''qp''eco r wu0''Kpenwf g<3+**meetings with Chair,''4+''meeting with DA.''5+''KV''Qtkgpvcvkqp.''6+''Dgpghkvu'qtkgpvcvkqp.''7+''Qee''J gcrj .''8+'' Erkpkeu.''9+''Ugo kpctu."+''Hcewrl{ ''o ggvkpi u"	CEILD"
aaaaaaaaa"	Rtgr ctg''r gtuqpcrl{ gf ''y gneqo g''r cemci g='kpenwf g''f gr ctvo gpv'eqpvcev'kphqto cvkqp.''xko glngecvkqp'' vq''tgr qrr'Fc{ 'Qpg.''f gvckrgf ''qtkgpvcvkqp'kphqto cvkqp''cpf ''Fc{ 'Qpg''tgswktgo gpvu''*KFu.''UU'ecrf +"" , '''Ugpf ''y kj ''J T''F ktgev'F gr qukv'Rc{ 'F kutkdwvkqp'hqro ''*f wg''q''J T''d{ 'Fc{ '5+'' , '''J wo cp''Tguqwregu'Y /6''f wg''q''J T''d{ 'Fc{ '5+'' , '''KF ''Dcf i g''Hqto ''*pggf gf ''Fc{ '3+''''''''''''''''''', ''Eqphkrev'qh'Kpvgtguv'hqro '' , '''P gy ''J ktg''Kphqto cvkqp'Hqro '''''''''''''''''''''', ''K; 'kpuvtwevkqpu"	CE"
aaaaaaaaa"	Rtgr ctg''F TCHV''cppqwpego gpv'htqo ''Ej ckt''q''F gr v'y kj ''ctrkxcrl'qh'pgy ''hcewrl{ 'kphqto cvkqp'' Vj g''f c{ 'dghqrg''uvctr.''hqty ctf ''dcem''q''Ej ckr''uq''j g''ecp''ugpf ''q''dkuvuvcrl'	CE
aaaaaaaaa"	FC[''QP G<" , '''Gueqrv'q''Qeewrcvkqpcrl'J gcrj ''''''''''''''''''''''''', '''Qdvckp''ng{u.''uj qy ''q''pgy ''qhhkeg'' , '''Gueqrv'q''Dcf i g''Qhhkeg''hqr''pgy ''KF ''''''''''''''''''''''''', '''Kpvtqf wee''ctqwpf ''*KV''qq+'' , '''Gueqrv'q''Rctrkpi ''Qhhkeg''*Mgppkpi uqp''I ctci g''8370''580''3437'9 CO /7RO +'' '"'"	CE"